



**Economic Cooperation Organization Science Foundation  
(ECOSF)**

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**REQUEST FOR THE TRAVEL GRANT TO ATTEND INTERNATIONAL SCIENCE  
CONFERENCE, SEMINAR, WORKSHOP AND TRAINING ABROAD**

<b>1</b>	<b>APPLICANT'S PROFILE</b> <i>(please attach 2-3 page CV with the application form highlighting your research publications in peer review journals)</i>	
	<b>Name:</b>	
	<b>Nationality</b> <small>(Only the nationals of ECO member countries can apply)</small>	
	<b>Passport No.</b>	
	<b>Highest Qualification:</b>	
	<b>Designation/Appointment:</b>	
	<b>Department/Institute:</b>	
	<b>Organization/University:</b>	
	<b>Correspondence Address:</b>	
	<b>Contact Details:</b>	Cellphone: ..... Other Phones: ..... Email Address: .....
<b>2</b>	<b>DETAILS OF CONFERENCE/WORKSHOP</b>	
	<b>Title of the Event:</b>	
	<b>Event Date(s):</b>	
	<b>Venue (City &amp; Country):</b>	
	<b>Organizer of the Event:</b> <i>(Name of institution/university/society)</i>	
	<b>Website address of the event:</b>	
<i>Please attach information regarding aims, objectives, themes, organizing committee and keynote speakers of the event (Conference Brochure etc.).</i>		

3	<b>DETAILS OF PAPER TO BE PRESENTED</b>		
	<b>Title of the Research Paper</b> <i>(soft copies of the paper are required)</i>		
	<b>Mode of Presentation</b> (please tick one) <i>(Letter of acceptance/invitation should clearly indicate the mode of presentation)</i>		Oral                      Poster
	<b>Has the abstract/paper been reviewed by the technical reviewers (as required by organizers)?</b> <i>(Documentary evidence that paper has been peer-reviewed must be attached)</i>		Yes                      No
	<b>Will the abstract/paper be published in Book of Abstracts/Proceedings/Journals of Conference etc.?</b> <i>(Documentary evidence that abstract/paper will be published as an outcome of the conference)</i>		Yes                      No
	<i>Please note that an email from organizer clarifying the mode of presentation, peer review and publication would also be acceptable.</i>		
4	<b>FINANCIAL ASSISTANCE PROVIDED BY EVENT ORGANIZERS OR OTHER SPONSORS</b>		
	<b>Item</b>	<b>Amount (US\$)</b>	<b>Sponsor</b>
	Travel Cost		
	Registration Fee		
	Accommodation Charges		
	Daily Allowance		
	Any Other		
	Total		
5	<b>FINANCIAL ASSISTANCE REQUESTED FROM ECOSF</b>		
	<b>Item</b>	<b>Amount (US\$)</b>	<b>Documents Required</b>
	<b>Travel Cost</b> <i>(Economy class return airfare from origin to destination)</i>		Quotation from travel agent for the shortest route (optional)
	<b>Registration Fee</b> <i>(as per actual or maximum of US\$ 500 whichever is less)</i>		Attach documentary evidence (mandatory)
	<b>Accommodation</b> <i>(for event days plus one day –max. 6 days - @ US\$100 (actual) per night)</i>		Attach documentary evidence (optional)
	<b>Total (In US\$)</b>		

<b>6</b>	<b>DETAILS OF PREVIOUSLY AVAILED TRAVEL GRANTS FROM ECOSF</b>		
	<b>Date of Event</b>	<b>Country Visited</b>	<b>Amount of Grant(US\$)</b>
<b>7</b>	<b>UNDERTAKING BY THE APPLICANT</b>		
<p>I hereby undertake and affirm that:</p> <ul style="list-style-type: none"> <li>• The substance of the research paper being presented (as indicated above) is based on the original research conducted by me / him. In case any plagiarism is proved, apart from penalties imposed, I will refund entire amount of grant.</li> <li>• The above paper has not been presented/submitted in any other conference/workshop etc. and also has not been published elsewhere.</li> <li>• All the information provided above is true to the best of my knowledge and belief.</li> <li>• If the grant is provided, I shall solely be responsible for its proper utilization.</li> <li>• All the supporting documents submitted are genuine and authentic.</li> <li>• I shall submit travel report, receipts, boarding passes and documents for adjustment of accounts within one month after attending the conference.</li> </ul>			
<b>SIGNATURES OF THE APPLICANT      SIGNATURE &amp; STAMP OF HEAD OF DEPARTMENT</b>			
<b>9</b>	<b>VERIFICATION BY THE HEAD OF INSTITUTION/VICE CHANCELLOR OF THE UNIVERSITY</b>		
<p>I strongly recommend the application and certify that the applicant is bonafide faculty member of the university/researcher of the Institution and has not/partially received a grant from parent institution</p>			
<b>OFFICE STAMP WITH DATE</b>		<b>SIGNATURE OF THE HEAD OF ORGANIZATION (President/Rector/Vice Chancellor/Director General)</b>	